

The Lubbock Private Defenders' Office Mental Health Program is a specialized service that provides case management and resource referral to indigent offenders with severe and persistent mental illness. Case managers work alongside and assist court appointed defense attorneys with regards to these cases. As advocates for offenders with mental illness, we strive to reduce the stigma of mental illness as well as reduce recidivism rates for mentally ill offenders.

Duties:

Coordinates referrals to community resources as necessary for indigent offenders with severe mental illness.

Works directly with defense attorneys to provide accurate information regarding biological, psychological, and social factors.

Works collaboratively with community agencies to ensure continuity of care.

Provides case management services primarily consisting of keeping accurate records, consistent follow-up, and resource referral.

Maintains thorough documentation for the purpose of accurate records and continuity of care.

Attends all appropriate legal settings with clients and attorneys.

Consistently assesses for client's needs from a biopsychosocial perspective.

Reports directly to the Mental Health Supervisor of the Lubbock Private Defenders' Office Mental Health Program.

Qualifications:

Minimum of a Bachelor's degree in a Human Service field (i.e. psychology, social work, criminal justice, etc.). Minimum of 1 year direct case management involving individuals with severe and persistent mental illness. Prefer a basic understanding of mental health diagnoses; primarily: schizophrenia, schizoaffective, bipolar disorder, major depression, and intellectual and developmental disabilities. Must be able to communicate effectively and professionally with multiple agencies on local and state levels. Strong written and verbal communication skills. Must possess a valid driver's license and have reliable transportation as well as proof of insurance. Subject to a criminal background check. Bilingual individuals encouraged to apply.

Preferred Skills:

Proficient in Microsoft Word, Outlook, and Excel as well as the ability to navigate a computer effectively.

Office Hours – 8:30am – 5:00pm Monday thru Friday

Please send resume to cchavez@lpdo.org or fax to (806)749-0009 attention MH Supervisor.